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## We can take sales and use tax off of your plate!

[Insert Date]

Dear [Insert Client's First Name],

Keeping up with the thousands of jurisdictions and yearly rate changes has made managing sales and use tax labor-intensive work. And this is not the kind of work you want to leave to chance — non-compliance can equate to thousands of dollars in penalties and unwanted run-ins with states. This is where we come in.

### Trust [FIRM NAME] to handle your sales and use tax

We have identified a leading solution to help manage your sales and use tax — the Sales Tax Automation Program brought to you by CPA.com and Vertex SMB. The program was designed for businesses just like yours that require help in keeping up with rapid rate and jurisdiction changes. Even better, with this solution in place, our firm can manage your sales and use tax for you. We see a great deal of value for our clients. Consider just a few of the benefits:

- **Ensures compliance** because the solution provides current rate data and taxability information, and you have a team of experts to ensure work is processed accurately and in a timely manner.
- **Saves time and money** by eliminating the need to research jurisdictions and changing rates on your own.
- **Offers peace of mind** that your trusted advisor is there to guide you.

Our firm will work as your partner throughout the year to ensure that you remain compliant in the area of sales and use tax.

As your trusted advisor, we are here to help your business prosper. Contact us to learn how our firm can manage your sales and use tax, so you are free to focus on your business. Call us at [Insert Phone #] or visit us online at [Insert URL].

Sincerely,

[Your Name], [Your Title]  
[Your Firm]